



WELCOME TEAM OR GREETERS

Whether you serve a large church or a small church, having greeters or a welcome team is important. This process may look different between the two but serve the same purpose. Below are some simple guidelines on assisting new families and how to come alongside them to ease the process. Please keep in mind that this is not just a step by step process, this is to come alongside the discernment of what their families' needs are for this process and how to help meet them through it.

These are ways to equip your volunteers how to fully appreciate these opportunities.



Welcome

We see you, we're excited your here, and we're here to ease this moment. Getting through the church doors can be overwhelming or a spiritual battle most times but always bring it back to God.



Introduce

No one wants to leave their children with absolute strangers. Introduce yourself and your intention to help. An idea to keep in mind is that your volunteers wear badges to identify themselves.



Register and Inform

As an example, our church uses Planning Center for Check-ins. We gather and input the children’s information and the parent’s contact information for emergencies. We also explain how they will check-in and check-out their children weekly, what to expect in their children’s classroom, and answer any questions or concerns they may have.



Escort

Take the time to walk them to their classroom. This is an opportunity to get to know them providing comfort and encouragement to both children and the parents.

